



Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Referred By \_\_\_\_\_

Name (First, M, Last) \_\_\_\_\_ SS# \_\_\_\_/\_\_\_\_/\_\_\_\_

Single or Married \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home # \_\_\_\_\_ Cell # \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

Email Address \_\_\_\_\_

Employer \_\_\_\_\_ Work # \_\_\_\_\_

Employer Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

In an Emergency, who should we notify? \_\_\_\_\_ Phone # \_\_\_\_\_

**RESPONSIBLE PARTY INFORMATION**

Type of Insurance: (please check one)  Self  Medical  Auto  Workers Comp  Attorney

Name \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Policy # \_\_\_\_\_ Group # \_\_\_\_\_

Claim # \_\_\_\_\_ Adjuster Name \_\_\_\_\_

**ASSIGNMENT AND RELEASE**

\*\* Policy holder's DOB \_\_\_\_/\_\_\_\_/\_\_\_\_ SS # \_\_\_\_/\_\_\_\_/\_\_\_\_

Sex: Male or Female \_\_\_\_\_ Relationship to Patient \_\_\_\_\_

I, the undersigned, has insurance coverage with \_\_\_\_\_ and assign directly to **Haydel Chiropractic** all medical benefits, if any, otherwise payable to me for services rendered. I understand that I am financially responsible for all chargers whether or not paid by insurance. I hereby authorize the doctor to release all information necessary to secure the payment of benefits. I authorize the use of this signature on all my insurance submissions.

\_\_\_\_\_  
Responsible Party Signature

\_\_\_\_\_  
Date

**-Health Questionnaire-**

Patient name: \_\_\_\_\_ Date: \_\_\_\_\_

What are your main problems/pains? \_\_\_\_\_

Have you seen another Physician for this problem? (Y) (N) Whom? \_\_\_\_\_

Date of Accident/Beginning of Illness \_\_\_\_\_ Location of Accident \_\_\_\_\_

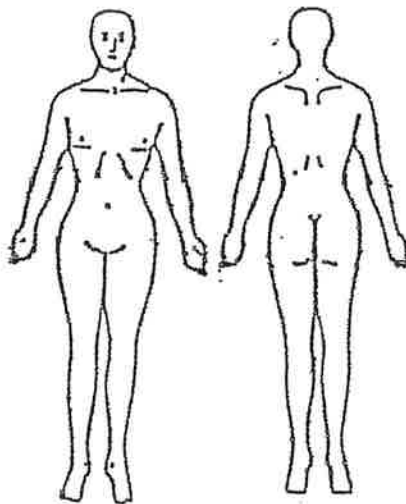
Auto    On the Job    Other   Describe circumstances of accident/injury \_\_\_\_\_

Have you lost time from work? \_\_\_\_\_ Are you Pregnant? \_\_\_\_\_

**\*\*Please check any of the following symptoms that you have experienced or are currently experiencing\*\***

**MUSCULO-SKELETAL SYSTEM**

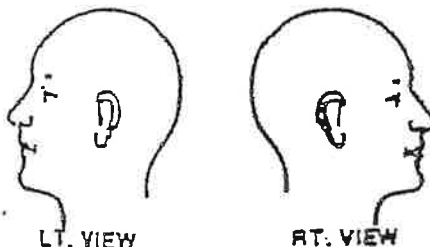
- Low Back Problems
- Pain between Shoulders
- Neck Problems
- Arm Problems
- Leg Problems
- Swollen Joints
- Painful Joints
- Stiff Joints
- Sore Muscles
- Weak Muscles
- Walking Problems
- Ruptures
- Broken Bones
- Numbness



**-PLEASE COLOR IN AREAS OF PAIN-**

**CARDO-VASCULAR/RESPIRATORY**

- Chest Pain
- Difficulty Breathing
- Persistent Cough
- Coughing Blood
- Rapid Heart Beat
- Blood Pressure Problems
- Heart Problems
- Lung Problems
- Varicose Veins



**GENITO-URINARY SYSTEM**

- Bladder Trouble
- Excessive Urination
- Scanty Urination
- Painful Urination
- Discolored Urination

**EAR, NOSE AND THROAT**

- Eye Strain
- Eye Inflammation
- Vision Problems
- Ear Pain
- Ear Noises
- Nose Bleeding
- Nose Discharge

**NERVOUS SYSTEM**

- Liver Trouble
- Paralysis
- Dizziness
- Fainting
- Headaches
- Muscle Jerking
- Convulsions
- Depression

Allergies: \_\_\_\_\_

Medications Presently Taking: \_\_\_\_\_

Prior Surgeries: \_\_\_\_\_

Family History: \_\_\_\_\_

# **HAYDEL CHIROPRACTIC CLINIC POLICIES**

## **OUR PRACTICE POLICY**

We are dedicated to providing you with the best possible care and service, and we want to help you understand our financial policies as an essential part of your care and treatment. To assist you, we have the following payment policy. If you have any questions, please feel free to discuss them with our staff. For your convenience we accept VISA, MasterCard, checks and cash.

## **PRIVATE PAYORS**

If you do not currently have insurance coverage and you wish to pay for your doctor's visit personally, full payment is required at the time of services. All outstanding balances are due at the time of your next check in. We do not bill for services rendered to "private pay" patients. Any problems with payments should be directed to our office manager.

## **INSURANCE POLICY**

We have made prior arrangements with many insurers and other health plans. We will bill those plans with which we have an arrangement and will collect any required co-payment at the time of service. The co-payments will be collected before you leave our office.

If you have insurance coverage with a plan with which we do not have an agreement, we will prepare and send the claim for you, free of charge. In this case, charges for your care and treatment are due at the time of service.

## **COLLECTION POLICY**

I agree that if payment is not made in a timely manner and should this office find it necessary to place my account with an agency for collection. I also agree to pay any and all court costs and attorney fees, on any balance due and owing.

## **MINOR PATIENTS**

For all services rendered to minor patients, the adult accompanying the patient is responsible for payment at the time of services.

## **X-RAY POLICY**

I do hereby consent to Haydel Chiropractic Clinic and it's representatives to take X-rays as deemed appropriate by the examining doctor of chiropractic. I also hereby declare that to my knowledge, I am not pregnant.

I have read and understand the policies of **Haydel Chiropractic Clinic** and I agree to abide by its terms. I also understand and agree that such policies may be changed from time-to-time by the practice.

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Signature of patient or responsible party if a minor

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Date

**CONSENT FOR RELEASE OF INFORMATION FOR TREATMENT, PAYMENT  
AND HEALTH CARE OPERATIONS**

I, \_\_\_\_\_, hereby authorize **Haydel Chiropractic Clinic** to use and/or disclose my health information which specifically identifies me or which can reasonably be used to identify me to carry out my treatment, payment and health care operations. I understand that while this consent is voluntary, if I refuse to sign this consent, **Haydel Chiropractic Clinic** can refuse to treat me.

I have been informed that **Haydel Chiropractic Clinic** has prepared a notice ("Notice") which more fully describes the uses and disclosures that can be made of my individually identifiable health information for treatment, payment and health care operations. I understand that I have the right to review such notice prior to signing this consent.

I understand that I may revoke this consent at any time by notifying **Privacy Officer**, in writing, but if I revoke my consent, such revocation will not affect any actions that **Haydel Chiropractic Clinic** took before receiving my revocation.

I understand that **Haydel Chiropractic Clinic** has reserved the right to change its privacy practices and that I can obtain such changed notice upon request.

I understand that I have the right to request that **Haydel Chiropractic Clinic** restricts how my individually identifiable health information is used and/or disclosed to carry out treatment, payment or health operations. I understand that **Haydel Chiropractic Clinic** does not have to agree to such restrictions, but that once such restrictions are agreed to, my provider must adhere to such restrictions.

\_\_\_\_\_  
Signature of patient or patient's representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed name of patient or patient's representative

\_\_\_\_\_  
Relationship to the patient

I am authorizing **Haydel Chiropractic Clinic** to release any/all medical and billing information to the following family members.

**Name**

**Relationship to the patient**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



501 Barrow Street Houma, LA 70360 985-872-577 (P) 985-872-6325 (F)

Date: \_\_\_\_\_ Patient Name: \_\_\_\_\_

I hereby authorize \_\_\_\_\_ to release to **Haydel Chiropractic Clinic** any and all information pertaining to my accident or illness.

Date of Birth: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

- |                                     |                         |
|-------------------------------------|-------------------------|
| _____ Complete Health Record        | _____ MRI Reports       |
| _____ History and Physical Exam     | _____ Discharge Summary |
| _____ Diagnosis and Treatment Codes | _____ Progress Notes    |
| _____ X-ray Films/Images            | _____ Surgery Reports   |
| _____ X-ray Reports                 | _____ Other             |

I understand that:

- I may refuse to sign this authorization and that it is strictly voluntary.
- If I do not sign this form, my health care and the payment for my health care will not be affected unless stated otherwise.
- I may revoke this authorization at any time in writing, but if I do, it will not have any affect on any actions taken prior to receiving the revocation. Further details may be found in the Notice of Privacy Practicies.
- If the requester or receiver is not a health plan or health care provider, the release may no longer be protected by federal regulations and may be redisclosed.
- I understand that I may see and obtain a copy of the information described on this form, for a resonable copy fee, if I ask for it.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_